

University of Idaho

Banner Cross-Functional Team

Thursday, September 11, 2008

8:30 am, SUB Cataldo Room

Present: Melissa Goodwin, Greg Cox, Debbie Kolstad, Cindy Leonhart, Nancy Krogh, Leo Stephens, Dan Davenport, Karl Riley, Heather Chermak, Rod Dunn, Chris Menter

MINUTES

- 1. Drop for non-payment:** Nancy and Debbie will discuss first and bring back at a later date.
- 2. Summer registration automation:** Heather is scheduling a meeting for the subcommittee and will report back at a later date.
- 3. Dual Credit student admission coding:** There needs to be a better way systematically to flag these students to identify them and maintain that history. DC students are currently coded as student type H (high school), ND level, and have a DE (dual credit) hold. The only difference between a non-dual credit and dual-credit student is the hold code. The history of them being a dual-credit student is lost when they apply as undergraduate as the hold must be removed for registration purposes. Dual credit students are those who are in high school, but only in contiguous areas. Cindy noted that SBOE has money for dual credit students, but Financial Aid is unaware of this and may not need to be involved if they are not in the disbursement loop. A subcommittee of Melissa, Cindy, and Debbie has been formed to determine what the business process for handling the admission, registration, and fee payment is for dual credit students. From their information, it will be determined if baseline Banner can be used to accomplish what is needed—a new student type or attribute, or whatever. Karl noted that we should all think more about using validation tables provided by Banner for definitions instead of creating our own hard-coded programs based upon business processes and interpretations. Heather will check to see what Banner 8 offers for an increased registration credit limit for dual credit ND level students; Debbie will see if fee assessment can use student type to calculate proper fees and Cindy or Nancy will check with Archie George about preparing IPEDS and tenth-day reports are far as what the requirements are for breaking high schools students out of the ND category.
- 4. New ethnicity categories:** Dan noted that all of the admission applications have been updated to ask the new question regarding ethnicity and race. There will need to be some more coordination with HR in regards to the codes, but things have been updated in Banner. Dan will contact Archie George about proceeding with the requirements to resurvey all students and create a cross-walk table for reporting.
- 5. ALCP students and housing:** Leo asked if and how it would be possible to get the ALCP students setup in Banner earlier so that they may apply for their housing and deposits on VandalWeb. If a more formal admission procedures was done prior to arrival the students would have access to VandalWeb as any other admitted student would allowing them access to housing functions. Melissa will coordinate a meeting with the ALCP staff and include Debbie and Chris to determine how to proceed.

Next scheduled meeting: October 9, 2008