

University of Idaho

Banner Cross-Functional Team Thursday, June 14, 2007 8:30 am, SUB Cataldo Room

Present: Sue Eschen, Greg Cox, Linda Aherin, Jennifer Minke, Karl Riley, Melissa Goodwin, Miki Kurosawa, Chris Menter

MINUTES

1. New & Departing Faces:

Greg Cox was introduced to our "illustrious" group as the new New Student Services representative. Miki Kurosawa from the Boise Center was visiting campus today and joined us. She felt the information from this group was very relevant to her position and will join our meetings in the future via conference call. Jennifer Minke has accepted a position at Texas A&M University Kingsville; her last day will be July 13 (Friday the 13th as noted by Karl).

2. High School Names & Addresses:

Financial Aid wants to begin updating high school names and addresses in Banner (SOISBGI & SOASBGI). They want to change the names to read in both upper and lower-case instead of the ALL UPPER CASE schema as they are now and include phone number and email address information. Their focus is on Idaho high schools right now. Updating address and contacts was agreed to be a good thing, but there was a bit of concern with changing the names to upper and lower-case format if only some were done (Idaho) since Admission letters pull the information and it could look odd to have some all upper-case and some with both cases. Karl will investigate the possibility of making the search form non-case sensitive so that there will be less confusion in locating information.

3. Banner Form for Student Consent Data:

Chris asked Karl if there has been any further development on this; Karl will discuss the priority of this with Dan. During the April Cross-Functional meeting Dan indicated projected completion by mid-June. All modules can use the new form, just remember to share copies with everyone else for the meantime and the original form may be filed in the student's file with the Registrar if another office receives it.

4. Adding Security Question to VandalSetup:

Karl has looked at adding this feature to VandalSetup, unfortunately there is not a test environment so it may have to go directly to PROD with some quick testing. Karl will look more into it. While the switch away from SSN has not appeared to be a huge issue (users are actually reading that information), the PIN continues to be a mental block for many users. Greg asked if there was a reason the PIN did not use the full birth date instead of

the 00 “year”. The only answer right now is history although that is something that will probably be looked at in the future (maybe Banner 8) with the need for increased security. Chris noted it would be nice to have a reset to a random PIN and email to user like many other sites have basically allowing 24/7 self-service.

5. Bills & Financial Aid Disbursement:

Linda indicated that Student Accounts will be mailing (paper) bills to all registered student approximately July 10 indicating a due date of approximately August 6. Financial aid will disburse aid approximately August 10 (10 days before Fall begins), but that direct deposits will not go to the student’s bank account until Thursday, August 16. Chris will notify colleges that they will need to reinstate all academically disqualified students by Wednesday, August 8, or their fall classes will be cancelled. Chris will submit the first file for fall 2007 enrollment to Clearinghouse on Monday, August 13—this will be paid students only; their enrollment certificates should be available by the first day of school.

6. VandalWeb Upgrade:

Chris handed out screen shots of the new VandalWeb style that will probably be in place within the next few weeks. The current intermediary VandalWeb LOGIN page will be removed so that users go directly to the page asking for user ID and PIN. VandalWeb itself has new style sheets similar to the tabbed format of Banner forms. Karl asked that everyone test in PPRD to make sure everything looks good. Chris also noted the Registrar’s Office will be looking and de-cluttering some of the menus and adding HELP to student pages and encouraged all modules to consider also using the HELP feature for consistency.