

University of Idaho

Banner Cross-Functional Team

Thursday, April 12, 2007
8:30 am, SUB Cataldo Room

Present: Melissa Goodwin, Leo Stephens, Judy Tackett, Jennifer Minke, Linda Aherin, Karl Riley, Dan Davenport, Chris Menter

MINUTES

1. Jane Button made the announcement that she is leaving the UI as she accepted a position at EWU; her last day is April 27. Linda Aherin will be officially joining the cross-functional group for Student Accounts representation.
2. The Consent for Release of Student Information form is ready to put into use, but there is still work to be done on a form to record the request in Banner. Karl and Sharon are working on this; Dan noted that it would be good to have that in place by mid-June in order to be ready for new student orientation. Chris will distribute the document to all offices to begin using to collect requests. If one office receives the information, please copy and distribute to the other affected offices for now (until it can be recorded in Banner). Admission will also review their application verbiage regarding consent to release application information.
3. Chris reiterated the removal of SSN from the alternate ID record that will be happening in June. The biggest issue this causes is the inability for some user groups, such as Idaho teachers, to access VandalWeb since they often do not know their student ID or Vandal number. Karl has called a sub-committee meeting tomorrow to discuss this issue in-depth and develop a proposal for a universal procedure for all modules to service user. Chris had worked with a Registrar's Office subcommittee to develop a recommendation that Nancy wants to hold on and referred Chris to information that Cornell University uses; she will share more with sub-committee tomorrow. A message is being put on VandalWeb for users who login with their SSN letting them know that option will be discontinued; it also displays their Vandal number and student ID (if they have one). A letter to all Banner users will go out soon explaining that changes are going to happen with more to come.

4. There was a short discussion of the issues that new students are still not remembering their logins or following all instructions on Vandal Setup. Vandal Setup is missing the piece of asking the Vandal Web security question setup, which means users are not allowed to use the online PIN reset feature. A request has been made to add this to the Vandal Setup process, which Karl is looking into. Karl also mentioned that ITS has committed to change VandalWeb to allow either the ID number and PIN or student lab/Novell user name and password as a login. He thinks that this should also work the opposite direction—allowing the student lab/Novell login to accept ID number and PIN, in essence creating as close to a single sign-on as we can get for now. This may eliminate so much need for PIN resets, as users could enter something they do know on either system.
5. On a related issue, Jennifer asked if the old VandalMail/student lab account (vand1234) was still being created hourly from an admit. Karl believed it was, but during testing Jennifer found some inconsistencies; she will work with Karl and possibly Don Miller to figure things out.
6. Chris reminded everyone that fall registration will take place next week and that the time has changed to 7pm each evening. Dan reminded everyone to refer students to the correct office for holds that are preventing registration (all AB holds need to go to Student Accounts). Linda will make sure her process to release account holds is run Monday so that everything is up to date.