



Banner Cross-Functional Team

Thursday, December 14, 2006

8:30 am, SUB Cataldo Room

Present: Melissa Goodwin, Kristy Rayner, Brant Madson, Sharon Jemes, Leo Stephens, Jane Button, Dan Davenport, Cindy Leonhart, Nancy Krogh, Chris Menter

Guests: Chuck Lanham, Joyce Davidson, Don Miller

MINUTES

1. Chuck, Joyce, and Don joined the meeting today to talk about the new VandalMail that will replace the current system by next fall. All faculty and staff accounts will switch to Microsoft Exchange by early fall. Student accounts will switch to Microsoft's live@edu, a new version of hotmail, although it will still be branded as VandalMail. As the email will be stored off-site, security was a concern but the only information provided to Microsoft will be the email address and password, no personal identity of the user. Students will be allowed to select their email name from a supplied list of options and the domain will change to @vandals.uidaho.edu. Students must move from the current VandalMail account to the new system by May 15, 2007 or their current email name will be automatically moved. Messages sent to the current VandalMail address will be forwarded to the new account for a period of time. Since students will have to choose their own email address, the UI account will no longer be generated upon admission. Vandal Setup will probably need to be updated to include a page to choose the email address. The current link to support.uidaho.edu that is available through VandalWeb will probably need to be removed as the email account login will no longer be serviced through here and Microsoft cannot authenticate through VandalWeb. There is better functionality for students to reset their mail passwords through the new system however. A subcommittee was assigned (Dan D., Nancy K., Don M., Chris M., Jane B., and Lloyd S.) to meet and discuss changes in procedures, processes, and instructional information necessary to facilitate this change. There was concern that many of the new fall students will be accepted by February 15, 2007 and that things need to be in-place to facilitate communications with them.

2. Cindy asked if there can be a separate student type for dual enrollment students versus high school students to meet the requirements for reporting to the State Board. Currently all high school and dual enrollment students are coded as a student type H under a non-degree level. Cindy indicated that the State has said that any Idaho high school student can be counted as dual enrollment even if they are not going to transfer the credits back to their high school (the student must send their official transcript do this for which they are given instructions). Admissions currently requires a letter from the high school counselor for non-dual enrollment high school students since they have not yet graduated, while the dual enrollment admission/registration form requires the counselor's signature. The dual enrollment admission/registration form will be reviewed and adjusted to handle all high school student admission and registration. Having the student report their high school during the admission process will be necessary so that reports can be generated to determine which are Idaho high school students. Cindy will work more with Admissions to determine if we may not need an additional code, rather just a change in our procedures.
3. Consortium student admission/registration process, VandalWeb withdrawal, and student consent form will be moved to the next meeting.

Next meeting is scheduled for January 11, but will most likely be cancelled due to the beginning of the Spring semester; February 8 is the next scheduled meeting.