



Banner Cross-Functional Team

Thursday, February 9, 2006

8:30 am, SUB Cataldo Room

Present: Dan Davenport, Nancy Krogh, Melissa Goodwin, Jennifer Minke, Sharon James, Leo Stephens, Brant Madson, Lloyd Scott, Karl Riley, Jane Button, Rod Dunn, Chris Menter

MINUTES

1. Discussion focused on the issues of effective email communications with new students. Lloyd convened a subcommittee to discuss issues with VandalMail activation and timing. This committee recommended that a determination needs to be made as to when someone is officially considered a student and that activation of the VandalMail account needs to factor into the use of it as official communication from UI. Lloyd indicated that his subcommittee talked about making VandalMail primary upon activation or first day of classes, whichever is sooner. Lloyd also noted that more aggressive marketing for using VandalMail is necessary. Dan reiterated the history of implementing VandalMail as the official email because of the quota, limitations, and accuracy problems with using commercial email accounts as the official point of contact for students. Brant noted that single-sign could help with some of the problems; Dan noted that at MSDG an ITS representative had mentioned something about not being able to do this. Modification of SWAINFO (or some other form) to collect VandalMail activation status and date as well as VandalWeb PIN change and last usage date (which is already available through GOATPAC) would be useful functionality. Lloyd indicated he would reconvene his subcommittee to draft a possible change to the procedure currently being used to make VandalMail the official address as far as timing.
2. As Marilyn Pope is no longer a member of this team, Chris Menter will be collecting and disseminating agendas and minutes. The Banner Cross-Functional Team is scheduled to meeting the second Thursday of each month and will do so unless notification is sent to the contrary even if an agenda is not posted to the website or sent; make sure to mark your calendars. The website with information can be found at www.uidaho.edu/registrar/crossfunctional.